

Contact

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Top Skills

Bookkeeping

Tax Preparation

Payroll Processing

Griffin Cloninger

Student at North Carolina State University, Accounting Intern
United States

Summary

I am a finance and accounting student at North Carolina State University who thrives in leadership-driven, results-oriented environments. My passion for business and finance comes from hands-on experience running operations, managing financial systems, and presenting strategic insights to large audiences. As a Finance Assistant at VirtuFit, I used QuickBooks to manage company books, compile quarterly and annual financial statements, and present our executive financial report to a panel of five judges in front of more than 500 people. That experience helped me grow my technical accounting skills and strengthened my ability to communicate financial data clearly and confidently.

As CEO of Podium Sports, I led my class to rank among the top 20 schools in the country under the Virtual Enterprise International learning infrastructure. I presented our company's executive report at national tradeshow and learned how to guide a team through high-pressure, competitive settings. Beyond academics, I also hold an executive position in my fraternity, where I have helped organize events, manage budgets, and build stronger member engagement.

I am highly proficient in Excel and experienced with Microsoft Access, financial modeling, and data analysis. Across all my experiences, I have learned to balance precision with creativity, teamwork with independence, and strategy with action—qualities that I bring to every opportunity in finance and accounting.

Experience

WillowTrust Accounting

Accounting Intern

May 2026 - Present (6 months)

Wake Forest, North Carolina, United States

As an Accounting Intern at WillowTrust Accounting, I prepare tax returns for individuals and small- to medium-sized businesses while assisting with a variety of bookkeeping and accounting responsibilities. My work includes reconciling bank and credit card accounts, categorizing transactions, investigating discrepancies through forensic accounting, maintaining accurate IOLTA records, and assisting with client billing. This position has strengthened my knowledge of tax preparation, QuickBooks, financial recordkeeping, and the day-to-day operations of an accounting firm.

KIDSUNITED

Youth Soccer Coach

May 2026 - Present (6 months)

Raleigh, North Carolina, United States

As a Youth Soccer Coach with KidsUnited, I lead engaging, age-appropriate practices that help young athletes develop their soccer skills, confidence, and understanding of teamwork. I teach fundamental techniques, organize drills and activities, maintain a positive and safe environment, and encourage sportsmanship both on and off the field. This role has strengthened my leadership, communication, organization, and ability to motivate and work with children of different ages and skill levels.

North Ridge Country Club | Raleigh

Resturant Supervisor/Expeditor

May 2025 - September 2025 (5 months)

Raleigh, North Carolina, United States

As a Restaurant Supervisor and Expo at North Ridge Country Club, I am responsible for overseeing front-of-house operations to ensure exceptional member and guest experiences. My role combines leadership, organization, and communication to maintain high service standards in a fast-paced dining environment.

Triangle Swim School

Swim Coach/Deck Manager

June 2022 - July 2024 (2 years 2 months)

Raleigh, North Carolina, United States

Taught swim lessons to children of varying ages and skill levels, focusing on safety, technique, and confidence in the water. I also managed class scheduling and communication with parents to ensure a positive and organized learning experience.

VirtuFit

Chief Financial Officer

September 2023 - June 2024 (10 months)

Raleigh, North Carolina, United States

As Chief Financial Officer of VirtuFit, I managed the company's entire financial operations, ensuring accuracy, transparency, and accountability across all reporting processes. I used QuickBooks to maintain the general ledger, record transactions, and prepare both quarterly and annual financial statements for internal review and presentation to judges during competitions. My responsibilities also included analyzing company performance, managing budgets, and developing financial strategies to support business growth. Additionally, I collaborated with other department leaders to align financial goals with marketing, sales, and operations, helping VirtuFit maintain fiscal stability while pursuing expansion and innovation within the virtual fashion industry.

Podium Sports

Chief Executive Officer

September 2022 - June 2023 (10 months)

Raleigh, North Carolina, United States

As CEO of Podium Sports, I was responsible for leading a team of 22 students in developing and operating a virtual sports recruitment company through the Virtual Enterprise International program. I oversaw all major departments, including finance, marketing, human resources, and sales, ensuring that each worked toward our overall strategic goals. I guided the company to become one of the top 20 programs in the nation and presented our executive report to a panel of judges before an audience of over 500 people. My role required strong leadership, communication, and decision-making skills as I managed deadlines, coordinated national tradeshow, and represented the company in competitive business settings.

Sassool

Customer Service Representative

January 2022 - July 2022 (7 months)

Raleigh, North Carolina, United States

I worked in front-of-house operations, providing excellent customer service and ensuring a smooth dining experience. I collaborated with team members to manage orders efficiently and maintain a welcoming, high-energy environment for guests.

Education

North Carolina State University

Bachelor of Business Administration - BBA, Finance and Financial
Management Services · (August 2024 - May 2028)

North Carolina State University

Bachelor of Business Administration, Accounting · (August 2024 - May 2028)

Wakefield High School

· (2020 - 2024)